Change my details

Use this form to change the name or date of birth recorded on your account. If you want to change your address, phone number, email or non-binding beneficiaries go to MemberOnline at caresuper.com.au/login or call us on 1300 360 149.

Complete this form in blue or black pen using BLOCK LETTERS and tick ☑ where applicable.

1. YOUR CURRENT DETAILS

<table>
<thead>
<tr>
<th>Member account number</th>
<th>Date of birth held in our records (DD/MM/YYYY)</th>
<th>Title</th>
</tr>
</thead>
</table>

Surname

Given names

Gender ☐ Male ☐ Female

2. CORRECTING YOUR DATE OF BIRTH

Sometimes the date of birth CareSuper has on record may be incorrect. If your date of birth needs to be corrected, complete this section. You'll need to provide a certified copy of one of the following:

- Birth certificate
- Passport
- Certificate of Australian citizenship (showing your date of birth)
- Certificate of evidence of Australian residency
- Current Australian driver licence.

Correct date of birth (DD/MM/YYYY)

3. CORRECTING OR UPDATING YOUR NAME

NEW NAME

<table>
<thead>
<tr>
<th>Surname</th>
</tr>
</thead>
<tbody>
<tr>
<td>Given name</td>
</tr>
</tbody>
</table>

Old signature

☑ I have attached a certified copy of one of the following:

- Marriage certificate (from Registry of Births, Deaths and Marriages)
- Birth certificate
- Deed poll document
- Change of name certificate
- Certificate of divorce.
IMPORTANT INFORMATION
Superannuation funds are required to confirm your identity in certain circumstances. The identification must be current (i.e. valid and not expired*) and the copy must have been certified in the six months prior to being received by CareSuper. CareSuper reserves the right to request additional ID information from you, if required.

* An Australian passport that has expired within the last two years may also be accepted.

CHANGING YOUR NAME
Your name must be the same as shown on your proof of identity. If you have changed your name, you’ll need to provide a certified copy of your change of name document — for example, your marriage certificate or deed poll.

If you are reverting to your maiden name, you’ll need to provide the following:

- A certified copy of the marriage certificate showing the change from your previous name, and
- Recent documentation showing that you are now legally referred to by your previous name — for example, a driver licence, a recent bank statement, a statutory declaration, or tax assessment notices in both the old and new names showing the same tax file number.

CERTIFYING YOUR IDENTIFICATION DOCUMENTS
Certified copies are copies of original documents that are signed and ‘certified’ as being true and correct copies of the originals by an authorised person.

Certification must contain an original signature. Faxed, scanned or photocopied images of the certified copy cannot be accepted.

For more information, including a full list of people able to certify documents, read our Certifying your identification documents factsheet available at caresuper.com.au/certifyingid.

SAMPLE CERTIFICATION
I certify that this is a true copy of an original document.

Name: Adam B. Sample
Signature: 
Qualification: Police officer, Victoria Police
Dated: 30/03/2019
Contact no: 0123 456 789

YOU MUST SIGN AND DATE THIS FORM
The form won’t be valid if you don’t sign it.

ONCE YOU’RE DONE
Return this completed form to:
CareSuper
Locked Bag 20019
Melbourne VIC 3001
For more information call 1300 360 149

YOUR BENEFICIARIES
If you would like to make a binding nomination, please complete the Binding beneficiary nomination form available at caresuper.com.au/forms. You can find out more by reading our Nominating your beneficiaries factsheet at caresuper.com.au/beneficiaries.

4. MEMBER AUTHORISATION
I authorise CareSuper to use or disclose any ID information provided to electronically match identity details against Government records or other identification sources. The identity match process may involve the use of the Australian Government’s Document Verification Service and our third-party identity match provider.