

Member Guide

Product Disclosure Statement

*making
super easy*



Giaan Rooney
CareSuper Ambassador

This Product Disclosure Statement (PDS) is dated 30 September 2017

This PDS is a summary of significant information and contains a number of references to important information. Each of these references is marked with a ↔ and forms part of this PDS. You can download this information from caresuper.com.au/PDS or request a copy by calling the CareSuperLine on **1300 360 149**. You should consider the information before making a decision about CareSuper. The information provided in the PDS is general advice only and does not take into account your personal financial situation or needs. You should obtain financial advice tailored to your circumstances.

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1 About CareSuper

CARE Super ABN 98 172 275 725 (CareSuper or the Fund) is an industry super fund established in 1986 to provide you with a way to save for a financially secure retirement. As the largest industry super fund for people in professional, managerial, administrative and service occupations, CareSuper is run to profit members. That means more money for your retirement. Currently, CareSuper has:

- Over \$13 billion in funds under management
- Over 247,000 members Australia-wide
- Over 66,000 employers making contributions to our Fund.

As a MySuper authorised product provider (Authorisation No. 98172275725867), CareSuper can accept default super contributions in relation to employees who have not chosen a super product. If you are invested in the Balanced investment option, you will be part of the MySuper product.

CareSuper also offers 12 other investment options including Managed options, Asset Class options and a Direct Investment option.

Further MySuper information can be found at caresuper.com.au/mysuper,

including a MySuper product dashboard. Other important Fund information, including Trustee and executive remuneration, information about other investment options and additional documents prescribed by superannuation law, is accessible (as and when required) at caresuper.com.au/aboutus.

CARE Super Pty Ltd ABN 91 006 670 060, AFSL 235226 is the Trustee of CARE Super and engages a team of dedicated staff to look after the everyday running of the Fund, including investments, corporate governance, marketing and communications, administration and business development.

This Product Disclosure Statement (PDS) is for people joining CareSuper, either:

- Through their employer (referred to as Employee Plan members), or
- As individuals or self-employed members (referred to as Personal Plan members).

This PDS is also for employers who wish to nominate their employees as Employee Plan members.

This PDS is not for members joining CareSuper under a Corporate insurance arrangement organised by their employer. Refer to the **Corporate insurance (CIA) PDS** available at caresuper.com.au.

➔ CareSuper registered office: Level 18, 31 Queen Street, Melbourne VIC 3000

2 How super works

Superannuation (super) is a compulsory form of investment to help you save for your retirement. Your employer usually makes compulsory super guarantee (SG) contributions to your super account and you can make voluntary contributions to your super to help it grow faster. The Government also offers incentives for low income earners to contribute to super, making it an even more effective tool for funding retirement.

Super is one of the most tax-effective ways to fund your retirement. You can find out more about super and tax under How super is taxed on page 11.

Choice of fund

Many Australian employees are eligible to choose the super fund to which their SG contributions are paid. If you don't make a choice, your SG contributions will go into your employer's default super fund, which (like CareSuper) must offer a MySuper product.

To have your super contributions paid into a fund other than your employer's default super fund, complete a **Standard choice** form available on request from your employer, or the **Choice of fund** form available from caresuper.com.au/forms. If you are eligible to choose a fund, your employer must usually accept at least one choice nomination from you each year. If your employer tries to discourage or deny your choice of fund, call the Australian Taxation Office (ATO) on **13 10 20**.

Consolidating your super

Consolidating several super accounts into one account is a great way to simplify your super. When you have multiple accounts you pay multiple sets of fees, which can erode your super investment.

Before combining your super into CareSuper you should consider whether this is right for

you and check if you will be charged any exit or other fees. You should also check the impact on any insurance arrangements (such as loss of insurance) or other benefits you may have in your other super fund. Special rules apply to combining super from an overseas super account. Contact us for general information or to seek personal advice.

Boosting your super

You can make different types of contributions to your super, in addition to any SG contributions paid by your employer, including:

- **Salary sacrifice contributions** from your pre-tax salary (if your employer agrees). Pre-tax contributions are treated as employer contributions.
- **Personal after-tax contributions.** If you make after-tax contributions and meet the eligibility criteria, you may be eligible for a Government co-contribution of up to \$500. Find out about your eligibility at ato.gov.au.
- **Personal deductible contributions.** You also have the option of claiming a tax deduction on your personal contributions. This may suit the self employed or those needing a salary sacrifice alternative. Contributions are taxed at 15% in the fund and treated as concessional contributions.
- **Contributions made for you by your spouse,** which may give your spouse a tax rebate.

There are limits to the amount of pre-tax (concessional) and after-tax (non-concessional) contributions you can make without incurring additional tax (refer to the Tax section for more details). These limits are known as 'contribution caps'. Make sure you consider the relevant caps as part of your contribution strategy. Information about caps is also available at ato.gov.au.

Accessing your super

As super is designed to support retirement, access to super (in the form of a lump sum or pension) is restricted.

You can generally access your super money if you satisfy a specific requirement, including:

- Retirement on or after your preservation age
- Reaching age 65, and

in other circumstances allowed by the Government.

Conditions for accessing super money are different for temporary residents.

Additional restrictions may also apply depending on the investments you choose. These restrictions apply to cash withdrawals and transfers/rollovers to another super product or fund.

In certain circumstances super money may be transferred to an eligible rollover fund (ERF) or must be paid to the ATO. Different fees, costs and investments will apply in the ERF.

You can also rollover or transfer your benefit to another fund.



You should read the important information about accessing your super money before making a decision. Go to caresuper.com.au/PDS and read **Accessing your super**. The material relating to accessing your money may change between the time when you read this PDS and the day you acquire this product.

3 Benefits of investing with CareSuper

When you join CareSuper, we will set up an account for you. Your super contributions and any positive investment returns will increase your account balance. Tax, fees and other costs (including insurance fees) and any negative investment returns will decrease your account balance.

CareSuper offers a range of products, including:

- 1 The Employee Plan for members whose employers pay their SG contributions
- 2 The Personal Plan for members who are self-employed or make their own contributions into a CareSuper account
- 3 A range of options for members who wish to draw an income from their super once they have reached retirement age. This includes the CareSuper Pension and Transition to Retirement Pension, and a Guaranteed Income product.

For information about our retirement options, visit caresuper.com.au/retirement or call the CareSuper PensionLine on **1300 664 781**.

Take a look at some of the benefits of investing with CareSuper:

- **Profits for members**, not shareholders or financial planners.
- **Competitive fees**. Because we don't have to provide a profit for shareholders, the fees we charge relate to the costs of administering and managing the Fund's operations and do not provide benefits to shareholders.
- **Long-term investment returns**.

CareSuper's Balanced option has regularly been one of Australia's top performing investment options over the 10 years up to 30 June 2017.¹

¹ Past performance is not a reliable indicator of future performance and you should consider other factors before choosing a fund or changing your investments. Source: SuperRatings Fund Crediting Rate Survey – SR50 Balanced (60–76) Index, June 2017. This description of long-term returns is based on returns of the Balanced option's pool of assets net of investment related fees and taxes but not other fees, costs and taxes.

- **13 investment options to cater for a range of investment needs and risk profiles.**

As a CareSuper member you can choose how your super is invested based on your investment needs, goals and attitude to risk.

For all investment options, other than the Direct Investment option, returns are passed on to members through unit prices. All transactions resulting in additions to or deductions from your account are managed through the purchase and sale of units. Further investment information is available in Section 5.

- **Cost-effective insurance.** We offer members access to competitively priced insurance cover.
- **Quality financial advice.** Our members can receive financial advice over the phone on a range of super-related topics within CareSuper at no extra charge. This service is provided through Industry Fund Services Limited.² For more information on the types of advice available, the range of topics provided and how to get in touch, visit caresuper.com.au.

- **Nominate beneficiaries for your peace of mind.** You may nominate one or more dependants and/or your legal personal representative to receive your benefit when you die. You can choose the type of nomination that best suits your needs from either a non-binding nomination or a binding nomination.



You should read the important information about nominating beneficiaries before making a decision. Go to caresuper.com.au/PDS and read **Nominating your beneficiaries**. The material relating to nominating beneficiaries may change between the time when you read this PDS and the day you acquire this product.

- **Boost your spouse's super savings with some of your own.** There are two ways to do this:

- 1 Add to your spouse's super with concessional before-tax contributions (known as contribution splitting) – this could help you take advantage of lower tax thresholds when you eventually draw on your super.
- 2 Make non-concessional after-tax contributions directly into your spouse's account. If your spouse earns less than \$40,000, you could receive a tax rebate. Find out more at caresuper.com.au or ato.gov.au.

² Financial advice is offered through CareSuper's relationship with Industry Fund Services Limited (IFS) and is provided by an authorisation under the Australian financial services licence of IFS, ABN 54 007 016 195, AFSL 232514.

How we communicate with you



Information relating to your account or CareSuper will be provided or made available to you by electronic means where possible, unless you request otherwise.

The electronic means we use is our website and any digital facilities available through the website, including MemberOnline. The information we provide in this way may include documents, notices or statements we are required to give you under superannuation law, such as significant event notifications and annual statements.

We will let you know when there is information about CareSuper or your account ready for you on or through our secure website.

different investment options carry different levels of risk



4 Risks of super

All investments carry risk, including your super. Different investment options carry different levels of risk depending on the assets that make up the investment option.

Assets with the highest long-term returns may also have the highest degree of short-term risk. Risk can mean either a fall in the value of your investment, particularly over shorter periods, or your investment not meeting your objectives over your desired timeframe.

Different investments also have varying levels of volatility. Volatility is the extent to which an investment increases or decreases in value over a short period of time. The value of investments and investment returns will vary from time to time. Future returns may differ from past returns.

Some of the risks you should consider are:

Inflation – the change in the cost of living over time and whether your investments can keep up with this change

Liquidity – the ability to turn an investment into cash with little or no loss of capital and minimal delay

Financial loss – assets can vary in or lose value, leaving you with less than you originally invested. This can happen through:

- Changes to the economy, market environment, technology, laws, political or legal conditions
- Changes to growth forecasts for economies or companies
- Changes to investor confidence

- Interest rate changes affecting prices and the demand for certain investments
- Currency risks when invested in other countries, and
- The failure of a specific asset, such as a company becoming bankrupt.

If a financial loss occurs because returns are not guaranteed, there is a risk that you may lose money, which could impact your retirement plans.

Understanding your level of risk

The level of risk you're prepared to take will be unique to your circumstances and depends on several factors, including:

- Your age
- Your investment timeframe
- Your objectives
- What other types of investments you have outside your super, and
- Your risk tolerance.



You should read the important information about the risks of super before making a decision. Go to caresuper.com.au/PDS and read the information about risk in the **Investment Guide**. The material relating to the risks of super may change between the time when you read this PDS and the day you acquire this product.

5 How we invest your money

When it comes to investing, CareSuper gives you lots of flexibility.

Before making an investment choice, you should consider the potential investment return, level of risk and investment timeframe associated with that investment option(s).

CareSuper offers 13 investment options, each with a varying degree of risk and expected return. You can choose one option from the list below or mix the options to create the balance that's right for you. If you don't want to make an investment choice, your super will automatically be invested in CareSuper's MySuper option – the Balanced option.

- Capital Guaranteed
- Capital Stable
- Conservative Balanced
- Balanced (MySuper)
- Sustainable Balanced
- Alternative Growth
- Growth
- Capital Secure
- Fixed Interest
- Direct Property
- Australian Shares
- Overseas Shares
- Direct Investment option

CareSuper's Direct Investment option allows eligible members to invest a proportion of their super directly, into their choice of:

- The securities that form part of the S&P/ASX 300 Index
- A range of exchange-traded funds
- A range of listed investment companies, and
- A range of term deposits.

With a wide variety of available investments, sophisticated online access and up-to-date market information, the Direct Investment option provides the flexibility to become more actively involved in managing your super.

You should also note that the standard rollover timeframes do not apply to investments in the Direct Investment option.

CareSuper members can access financial advice about super-related topics and investment options within CareSuper over the phone, at no extra cost. This excludes investment choices available via the Direct Investment option. Refer to page 5 for more details about financial advice.

Switching investment options

Changing the way your super is invested is called 'switching'. You can usually switch investments as often as weekly. Switches can be made for:

- Your existing account balance, and/or
- Your future contributions and rollovers.

Buy–sell spreads (refer to the Fees and costs section for details) may apply to switches.

Written switch requests received before 5pm Friday (AEST) and online switch requests received before midnight Friday (AEST) will usually be processed on the following Wednesday. Different processing arrangements and timeframes may apply to investment transactions made within the Direct Investment option.

You can make an investment switch by logging into our secure MemberOnline service at caresuper.com.au or by completing an **Investment choice** form available from caresuper.com.au/forms.



You should read the important information about investments (including investment switches, unit pricing and the allocation of returns) before making a decision. Go to caresuper.com.au/PDS and read the **Investment Guide**. This material may change between the time when you read this PDS and the day you acquire this product.

Investment details for CareSuper's Balanced option:

Balanced (MySuper) option																						
Most suitable for	Members seeking returns above the rate of inflation over the long term. This option has relatively high levels of investment in shares, property and alternatives.																					
Overview	This option aims to achieve relatively high returns in the medium to long term, subject to short-term variations in returns within acceptable limits. It invests in a diversified mixture of assets with emphasis on Australian and overseas shares and alternatives.																					
Objectives	<ul style="list-style-type: none"> To achieve returns after tax and fees that exceed the inflation rate (as measured by the CPI) by at least 3% per year over rolling 10-year periods. To ensure as far as possible that the investment return members receive each year is competitive with comparable options in other super funds. To see the return target, go to caresuper.com.au/mysuper. 																					
Asset classes	<table border="1"> <thead> <tr> <th>Asset class</th> <th>Benchmark %</th> <th>Range %</th> </tr> </thead> <tbody> <tr> <td>Australian shares</td> <td>21</td> <td>10–40</td> </tr> <tr> <td>Overseas shares</td> <td>26</td> <td>10–40</td> </tr> <tr> <td>Property</td> <td>12</td> <td>0–25</td> </tr> <tr> <td>Alternatives*</td> <td>30</td> <td>0–55</td> </tr> <tr> <td>Fixed interest</td> <td>6</td> <td>5–35</td> </tr> <tr> <td>Cash</td> <td>5</td> <td>0–30</td> </tr> </tbody> </table>	Asset class	Benchmark %	Range %	Australian shares	21	10–40	Overseas shares	26	10–40	Property	12	0–25	Alternatives*	30	0–55	Fixed interest	6	5–35	Cash	5	0–30
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Cash	5	0–30																				
Likelihood of a negative annual return [^]	3.1 in every 20 years																					
Risk level [^]	<p>Medium to high</p> <p>Risk band: 1 (very low), 2 (low), 3 (low to medium), 4 (medium), 5 (medium to high), 6 (high), 7 (very high)</p>																					
Minimum suggested timeframe	Long term (5+ years)																					

CareSuper may change its MySuper or other investment options from time to time. We may close, remove or add new investment options. We may change the investment strategy of an investment option. This may occur without prior notification to you or your consent.

* 'Alternatives' is a broad term used to describe a range of different investments. You can find out more about this asset class in the **Investment Guide**.

[^] Refer to the **Investment Guide** at caresuper.com.au for information about these risk measures.

6 Fees and costs

Consumer advisory warning

DID YOU KNOW?

Small differences in both investment performance and fees and costs can have a substantial impact on your long term returns.

For example, total annual fees and costs of 2% of your account balance rather than 1% could reduce your final return by up to 20% over a 30 year period (for example reduce it from \$100,000 to \$80,000).

You should consider whether features such as superior investment performance or the provision of better member services

justify higher fees and costs. You or your employer, as applicable, may be able to negotiate to pay lower fees*. Ask your Fund or your financial adviser.

TO FIND OUT MORE

If you would like to find out more, or see the impact of the fees based on your own circumstances, the Australian Securities and Investments Commission (ASIC) website (www.moneysmart.gov.au) has a superannuation fee calculator to help you check out different fee options.

* CareSuper's fees are not negotiable.

Fees and costs can be deducted from your money, from the returns on your investment, or from CareSuper's assets as a whole. You can use the table below to compare costs between different superannuation products.

CareSuper Balanced (MySuper) option		
Type of fee	Amount	How and when paid
<i>Investment fee</i> ¹	0.16% of the option's assets per year	Not deducted from your account. Deducted from the Fund's assets and reflected in weekly unit prices.
<i>Administration fee</i>	\$1.50 per week plus 0.19% ² of your account balance per year (a cap of \$500 per year applies)	Calculated weekly or on full withdrawal. Deducted from your account monthly or on full withdrawal. Calculated and deducted from your account monthly or on full withdrawal.
<i>Buy-sell spread</i> ³	0.05%	Not deducted from your account. Reflected in the weekly unit prices. If you invest in or money is taken out of the investment option, you will incur the spread shown here.
<i>Switching fee</i>	\$0	Not applicable, however a buy-sell spread or activity fee may apply depending on the investment chosen.
<i>Exit fee</i>	\$40	Applies to all partial and full withdrawals out of the Fund, but not transfers from one CareSuper account to another (such as a CareSuper pension account). This fee or withdrawal amount is deducted from your account at the time of withdrawal.
<i>Advice fees</i> relating to all members investing in a particular MySuper product or investment option	\$0	Not applicable, however advice fees are included in the administration fee. If you consult an adviser, additional advice fees may be paid to them for complex personal advice. Refer to the adviser's Statement of Advice for details.
<i>Other fees and costs</i> ⁴	Various	Deducted from your account where applicable.

Type of fee	Amount	How and when paid
<i>Indirect cost ratio</i> ⁵	0.84%	Not deducted from your account. Deducted from investment returns received from, or assets of, underlying investment vehicles and reflected in the weekly unit prices.

- 1 The investment fee is an estimate only based on investment costs for the 2016/17 financial year.
- 2 This fee is an estimate only and is based on administration costs for the 2016/17 financial year.
- 3 CareSuper will review buy–sell spreads at least once every two years, and we reserve the right to change buy–sell spreads in the future.
- 4 Other fees and costs, such as activity fees, advice fees for personal advice or insurance fees, may apply. Refer to **Fees and other costs** available at caresuper.com.au/PDS for further information.
- 5 The indirect cost ratio (referred to as the ICR) is an estimate only and is based on estimated indirect costs for the 2016/17 financial year.

Example of annual fees and costs*

This table gives an example of how the fees and costs for CareSuper’s MySuper product in this superannuation product can affect your super investment over a one-year period. You should use this table to compare this product with other super products. Be careful to make comparisons on the same basis.

EXAMPLE – CareSuper’s MySuper product		BALANCE OF \$50,000
Investment fees	0.16%	For every \$50,000 you have in the superannuation product you will be charged \$80 each year
PLUS Administration fees	0.19% + \$78** (\$1.50 per week)	And , you will be charged \$95 in administration fees each year (based on a percentage of assets), plus \$78 in administration fees regardless of your account balance
PLUS Indirect costs for the superannuation product	0.84%	And , indirect costs of \$420 each year will be deducted from your investment
EQUALS Cost of product		If your balance was \$50,000, then for that year you will be charged fees of \$673* for the superannuation product.

* Additional fees may apply. **And**, if you leave the superannuation entity, you may also be charged an **exit fee** of **\$40** and a **sell spread** of **0.05%**. This **sell spread** will equal **\$25** for every \$50,000 you withdraw. A **sell spread** may apply when money is withdrawn from your account or you make an investment switch. A **buy spread** may apply when you make a contribution, transfer money into your account or make an investment switch.

**This fee is calculated based on a 52 week year (\$1.50 per week x 52 = \$78)

Additional fees may be payable if you consult a financial adviser and these will be detailed in the adviser’s Statement of Advice, which you should refer to.

Alterations to fees

The Trustee has the power to change the amount of fees at its discretion without your consent. You will be advised of any material increase to charges at least 30 days before they are implemented where required by law. Estimated fees and costs may vary from year to year depending on the expenses or costs incurred by the Fund or in relation to its underlying investments from year to year. If you require general information about CareSuper’s fees, call the CareSuperLine on **1300 360 149**.



You should read the important information about fees and costs, including definitions of key fees and costs, before making a decision. Go to caresuper.com.au/PDS and read **Fees and other costs**. The material relating to fees and costs may change between the time when you read this PDS and the day you acquire this product.

7 How super is taxed

This is a summary only of key tax rules specifically relevant to superannuation and assumes we hold your tax file number. Tax rules are complex and change frequently. In some circumstances other tax rules may be relevant. Further information is available at ato.gov.au.

Tax on contributions

All employer contributions to CareSuper, including amounts that have been salary sacrificed, and any personal (member) contributions for which a tax deduction is claimed, are known as concessional contributions. These contributions are usually subject to a 15% tax which is deducted from your account monthly (where contributions are made monthly). Those earning over \$250,000 p.a. may be required to pay contributions tax of 30% while low income earners may receive a rebate of the 15% tax on concessional contributions.

Personal contributions that are not claimed as a tax deduction, and spouse contributions, are not usually taxed. These are known as non-concessional contributions.

If you roll over funds into CareSuper that have an untaxed post-June 1983 component, 15% tax is payable on this untaxed component.

Contribution caps

There are significant tax consequences if your contributions exceed contribution caps.

The current pre-tax (concessional) contributions cap is \$25,000 and the after-tax (non-concessional) contributions cap is \$100,000. If you exceed these caps, you will pay extra tax.

In some circumstances the extra tax can be taken out of the Fund. You may be able to obtain a refund of excess contributions, however, extra tax may still be payable by you

personally. The rules are complex. For more information or for an explanation of whether a contribution is classed as concessional or non-concessional go to ato.gov.au.

Tax on investment earnings

Investment earnings are taxed at up to 15% and special tax rules apply to earnings from investments via the Direct Investment option. For information about this refer to the **Investment Guide** available at caresuper.com.au/PDS.

Tax on withdrawals

If you are 60 or over, you will receive your benefit on withdrawal tax free.

If you are under 60, tax may be applied on your withdrawal benefit depending on your age, the amount and composition of your benefit (in particular whether it contains a taxable component), the type of benefit and what you do with it.

Death benefits paid to dependants and eligible terminal illness benefits are usually tax free. Different tax rules apply in some circumstances, for example, withdrawals by former temporary residents or amounts sourced from or paid to an overseas super fund. Insured disablement benefits may be subject to tax.

Tax file number (TFN)

You should provide your TFN to us as part of acquiring this product. CareSuper is authorised by law to collect your TFN. You may provide it when you join or by completing the **TFN notification** form available from caresuper.com.au or by calling **1300 360 149**. You are not obliged to disclose your TFN, but there may be tax or other consequences if you don't.

8 Insurance in your super

This is a summary of CareSuper's insurance terms and conditions. Detailed information about eligibility for cover, cancelling or changing cover, the level and type of cover, insurance costs, when cover starts and ends, exclusions, restrictions and other important terms and conditions that may affect your entitlement to insurance is outlined in the **Insurance Guide**. You should read the **Insurance Guide** before deciding whether this insurance is appropriate for you.

A benefit of the Employee Plan is that eligible members receive default insurance cover on joining – see CareSuper's default insurance cover for Employee Plan members below. Provided you meet the relevant terms and conditions, you may be eligible for default cover without the need to provide medical evidence. Insurance fees (which we refer to as insurance premiums) are paid from

your super account, so you won't feel the impact on your take-home pay.

If you have default cover and would like extra cover, or if you join the CareSuper Personal Plan, you can apply for voluntary insurance cover. You may also be able to transfer insurance cover from another super fund if you are under age 60 and meet other eligibility conditions.

CareSuper offers three types of insurance cover:

Death, total & permanent disablement (TPD) and income protection

- 1 Death cover** provides a lump sum payment to your dependants or legal personal representative if you die. This can help ensure the ongoing wellbeing of family members, even if you are no longer around to provide for them. Early release of the death benefit may also be available if you are terminally ill. Eligibility conditions apply.
- 2 TPD cover** provides a lump sum benefit if you are never able to work again due to illness or injury (specific definitions apply). This payment can be used to cover medical bills, rehabilitation expenses or medically required home modifications, and to help ensure the overall security of your family. Eligibility conditions apply.
- 3 Income protection cover** provides a temporary replacement income if you are unable to work due to illness or injury (specific conditions apply). This means you can continue to pay your bills while taking the time to recover and rehabilitate. On an ongoing basis you must be earning at least \$16,000 p.a. or working 15 hours or more per week to be eligible for income protection cover. You will need to apply for income protection cover. Eligibility conditions apply.

Important: If you have previously been paid a TPD payment of any type as a result of a TPD claim, you will only be eligible for death cover with CareSuper, not TPD or income protection cover. If you have previously been paid a terminal illness benefit or have been diagnosed with an illness that reduces your life expectancy to less than 12 months, you will not be eligible for any insurance cover with CareSuper.

If you aren't eligible for cover as a result of a TPD payment, or terminal illness benefit or diagnosis, you will need to notify us or cancel your cover. Otherwise, premiums will continue to be deducted from your account despite the fact you do not have cover.

CareSuper's default insurance cover for Employee Plan members

Age	Type of cover	Cost per week
15–29	1 unit of death / 4 units of TPD	\$5.14
30–64	4 units of death / 4 units of TPD	\$8.20
65–69	4 units of death	\$4.08

Important note: You can cancel default cover (see page 14 to find out how) but if you don't the cost of cover will automatically be deducted from your account.

it pays to review your insurance from time to time...



How it works

- Default cover is provided in 'units' of death and TPD cover (or death only cover if you are aged 65 to 69). The amount of cover you receive per unit depends on your age. The default cover you receive, if eligible, is based on the amount of cover per unit for a person whose job is under the General occupational category. With unit-based cover, the same premium per unit applies each year, but your level of cover decreases on each birthday after age 30.
- The level of cover provided in the General occupational category for each unit of death and TPD (or death only) cover depends on your age and ranges from \$100,280 for a member aged 15 to 32, to \$8340 for a member aged 65 to 69.
- The premium for 1 unit of death cover is \$1.02 per week. The premium for 1 unit of TPD cover is \$1.03 per week. The premium for 1 unit of death and TPD cover is \$2.05 per week.
- If you are an eligible new Employee Plan member, you can increase cover up to 7 x annual salary to a maximum of \$750,000 and/or add income protection cover before age 60 and within 90 days of the date of your Welcome letter or email. You will need to answer a few health questions.
- You can choose fixed cover, where you set your cover at a fixed dollar amount. With fixed cover, the amount you pay will generally increase with each birthday, but the amount of cover will remain the same or can be indexed by 5% each year. Read the **Insurance Guide** at caresuper.com.au/PDS for details of premium rates for fixed cover.
- CareSuper has three different occupational categories, providing different levels of cover according to the type of work you do. This is to reflect the different levels of risk associated with our members' occupations

and roles. Read the **Insurance Guide** at caresuper.com.au/PDS for more information.

If you're a member of CareSuper's Personal Plan, insurance cover is not automatically provided to you. You can find out about your insurance options in the **Insurance Guide** and apply for cover using the **Insurance application** form.

When does my cover commence?

Provided you are eligible, default cover commences on the later of:

- The first day of the period for which the first SG contribution is paid by your employer (usually the date you commence work with your employer), or
- The date your employer becomes a participating employer of CareSuper. In some instances, this will be the date on which CareSuper receives the first SG employer contribution on your behalf, or
- The date 130 days before we receive your first SG employer contribution.

Any other insurance cover, which is only available by making an application on the relevant form, will commence on the date we advise you in writing.

Are there any exclusions or restrictions?

A full list of definitions, restrictions and exclusions is provided in the **Insurance Guide**. These exclusions and restrictions include:

- If you have two or more accounts with CareSuper, you will not be entitled to insurance cover from more than one account. In the event of a claim, the insured benefit of the oldest account is normally used. However, if the insured benefit of a newer account has been underwritten to a higher level, the insured benefit of the newer account will be used.

- The insurer will not pay a benefit caused directly or indirectly by an act of war.
- 'Limited cover' will apply in a range of circumstances, including if you are not in 'active employment' for all of the first 30 days after your cover commenced and/or employer contributions are not received by CareSuper within 120 days of you first being eligible to join CareSuper.

If you apply for death, TPD or Income Protection insurance, during the assessment period you will only be insured for Interim Accident cover. See the **Insurance Guide** for the definition of Interim Accident cover.

Active employment

'Active employment' means that you are employed to carry out identifiable duties, are actually performing those duties and, in the insurer's opinion, are not restricted by sickness or injury from carrying out those duties on a full-time basis (where full-time means 35 hours per week), or the duties of your usual occupation on a full-time basis (even if not then working on a full-time basis).

Limited cover

Limited cover means you are only covered for claims arising from a sickness or injury which first became apparent on, or after, the date your CareSuper cover was last commenced, recommenced or increased.

Other conditions and eligibility criteria may apply. For full details of all exclusions, restrictions and definitions that apply to insurance cover through your CareSuper account, refer to the **Insurance Guide**.

Can I change my cover later?

Yes. You can apply to increase, reduce or cancel the amount of cover you have at any time.

To increase your insurance cover, you will need to apply and be approved by the insurer. Your occupational category will be reviewed each time you complete a new application or apply to vary your insurance cover. You may be required to provide further evidence of health, and once assessed, applications may be subject to premium loadings and/or exclusions.

To apply for a variation or increase in insurance cover, complete the **Insurance application** form available at caresuper.com.au/forms or log in to **MemberOnline** and go to the Insurance section.

If you would like to:

- Reduce your level of cover
- Remove either the TPD or death components, or
- Opt out of insurance altogether

call the CareSuperLine on **1300 360 149** to request the relevant form.

Please read the important information about insurance in the **Insurance Guide** at caresuper.com.au/PDS before making a decision about insurance cover.

Our Insurer

CareSuper's insurer is MetLife Insurance Limited ABN 75 004 274 882, AFSL No. 238 096.



You should read the important information about the terms and conditions of insurance cover through CareSuper before making a decision. Go to caresuper.com.au/PDS and read our **Insurance Guide**. The material relating to insurance in your super may change between the time when you read this PDS and the day you acquire this product.

How to open an account

Joining CareSuper is easy – here are three different ways you can join.

1 Join online

Visit caresuper.com.au/join.

2 Complete a Member application form

You can download a **Member application form** from caresuper.com.au/PDS or request one by calling the CareSuperLine on **1300 360 149**.

3 Through your employer

Your employer can sign you up either by completing the joining forms on your behalf or through EmployerOnline at caresuper.com.au.

Employers wishing to enrol Employee Plan members into CareSuper must read this **PDS** and the **Employer Guide** available at caresuper.com.au. Once your employer has signed you up as an Employee Plan member, we'll send you a Welcome Pack, which includes your membership details and your member number.

Will you be contributing to CareSuper directly, rather than via an employer?

If so, you will need to join CareSuper's Personal Plan and apply for insurance cover if you want insurance. To join the Personal Plan, see options 1 and 2 above.

Cooling off period

A cooling off period applies for members who have joined other than as employer-sponsored members in the Employee Plan.

After you apply to join CareSuper you have 14 days, from the date on which CareSuper sends you confirmation of your application being accepted, to cancel your membership should you change your mind.

New employers also have a cooling off period after joining CareSuper and enrolling their first employee. Call the CareSuperLine on **1300 360 149** for details.

The amount of refund you receive will be adjusted to take into account movements in investment values during the period between joining and cancelling membership. You will also be liable for any Government taxes and charges paid by CareSuper on your behalf. A refund will not necessarily be made to you directly, if a cash refund is not permitted by law. For example, any contributions received or preserved amounts transferred from another super fund cannot be refunded to you but must be transferred to another super fund of your choice.

Enquiries and complaints

Members, employers and beneficiaries with enquiries or complaints should contact us in one of the following ways:

- Call CareSuper on **1300 360 149** between 8am and 8pm, Monday to Friday (AEST)
- Email: admin@caresuper.com.au
- Write to this address:
The Enquiries & Complaints Manager
CareSuper, Locked Bag 5087
Parramatta NSW 2124



You should read the important information about enquiries and complaints before making a decision. Go to caresuper.com.au/PDS and read **Making enquiries & complaints**. The material relating to enquiries and complaints may change between the time when you read this PDS and the day you acquire this product.

Other information

Protecting your privacy

CareSuper collects your personal information in order to establish and manage your superannuation account. For more information see CareSuper's Privacy Policy at caresuper.com.au/privacypolicy.

Contact us

call
visit

CareSuperLine **1300 360 149**

caresuper.com.au for the latest news and information, brochures and forms.

For online access to your CareSuper account visit **caresuper.com.au** and follow the links to CareSuper MemberOnline.

email
write

admin@caresuper.com.au

CareSuper
Locked Bag 5087
Parramatta NSW 2124



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The information in this PDS may change from time to time. Any changes to non-materially adverse information in this PDS (including incorporated information which forms part of this PDS) may be updated on CareSuper's website. A copy of any updated information can be obtained on request free of charge. Past performance is not a reliable indicator of future performance and you should consider other factors before choosing a fund or changing your investments. CareSuper has mentioned the names, products and/or services of third party companies with their consent. This consent had not been withdrawn at the date of publication.