

making the right choice

Notes for employers



Letter of compliance

To whom it may concern,

CareSuper

SPIN: CAR0100AU AFSL: 235226
 FUND ABN: 98 172 275 725 RSEL: 0000956
 SFN: 1257/039/43 RSER: 1004120

I certify on behalf of the Trustees of CareSuper, that:

- CareSuper is a complying resident regulated superannuation fund within the meaning of the Superannuation Industry (Supervision) Act 1999 (SIS)
- The fund is not, nor has ever been, subject to a direction under section 63 of SIS not to accept any contributions from an employer-sponsor
- CareSuper is able to accept superannuation contributions from employers on behalf of their employees
- CareSuper meets the minimum statutory death insurance requirements for choice of fund and is therefore eligible to be nominated as a default fund

Details of how an employer can make contributions to the fund are provided opposite.

Yours sincerely,



Julie Lander
 Chief Executive Officer

Acting on your employees choice

Once an eligible employee chooses a super fund, you have two months to arrange payment into that fund.

If your employee indicates that they would like you to use their Tax File Number (TFN) for superannuation purposes you have an obligation to inform the super fund of the employee's TFN when you next make a contribution for the employee.

Record keeping

You must keep records, in English, of your employee's choice of super fund and receipts or other documents issued by the fund detailing your contributions. Records must be kept for 5 years.

You also need to keep proof that the fund you are contributing to is a complying super fund. The required letter of compliance for CareSuper is included on this form.

Making contributions to CareSuper

CareSuper provides a number of options to suit your business needs.

If you are not already a participating employer, simply complete the **Employer application form** in the **Employer Guide Product Disclosure Statement (PDS)** available from caresuper.com.au or by calling the CareSuperLine on **1300 360 149**.

Contribution option	How it works	Payment options
Employer Online <ul style="list-style-type: none"> • payroll facility • Excel spreadsheet • data entry 	Complete your contributions via our secure Employer Online facility at caresuper.com.au	Online BPAY® EFT
Email <ul style="list-style-type: none"> • payroll facility • Excel spreadsheet 	Email your contribution details in an agreed payroll report or Excel spreadsheet format.	BPAY EFT
Manual	Complete and post CareSuper's contribution return form.	BPAY EFT Cheque

Issued by CARE Super Pty Ltd
 CARE Super Pty Ltd (Trustee) ABN 91 006 670 060 AFSL 235225
 CARE Super (Fund) ABN 98 172 275 725

call 1300 360 149 visit caresuper.com.au



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